




PURCHASING DEPARTMENT

Madison County Board of Supervisors
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September 7, 2021

To: Board of Supervisors
From: Kesha Buckner, Purchasing Clerk 
Subject: Authority to Purchase Press-and-Seal Forms for Constables

State law requires prior board approval for expenditures for constables, except for those items the county is required by law to furnish. The required items are: (1) two official duty uniforms, (2) a blue light, (3) vehicle identification emblems, and (4) certain required training.

Constable Brad Harbour has requested that I order 8,000 press-and-seal forms for the mail outs the constables used to collect unpaid fines. The cost would be approximately \$1,232.00 plus freight of \$156.00.

Kesha Buckner

From: Brad Harbour <brad.harbour@ymail.com>
Sent: Wednesday, August 25, 2021 2:43 PM
To: Kesha Buckner
Subject: Paper for warrant letters

CAUTION! External Content. Please use caution when opening attachments and links. Do not provide your username and password if requested.

Please place a request on the board agenda for 2 boxes of the paper which we use for the unpaid finds letters. This is the same paper that the employee check stubs are printed on. It's use is to collect the unpaid fines owed to Justice court.

Thank you

Brad Harbour
Constable

Sent from my iPad